



As our Brent Specialist Academy Trust grows, my role in the organisation has changed. As many of you will be aware, the Trust has appointed me to the role of Principal/CEO. Strategic planning for the development of our Trust is now a key part of my role.

To ensure the smooth running of Manor School, we are thrilled to announce that we have appointed Steve Thompson as Head of School at Manor; we have also appointed Kate Campbell as Head of School at The Avenue.

The Heads of School are responsible for:

- ❖ The day to day effective operations of the school
- ❖ Ensuring the continued high quality of teaching and learning opportunities for all pupils
- ❖ Ensuring excellent pupil progress and outcomes
- ❖ Working closely with parents to ensure effective partnership working
- ❖ Supporting staff through ongoing training, coaching, mentoring etc.

As Principal, I will work closely with the Heads of School to uphold our Vision, to monitor standards and to ensure that all BSAT schools are as effective as possible. I will also continue to be responsible for financial planning, sites and buildings.

Louise Kimber and Margaret O'Connor have been appointed as BSAT Vice Principals. Louise is responsible for pastoral support and safeguarding in all BSAT schools, and Margaret is responsible for curriculum and standards in all BSAT schools.

If you would like to discuss any of the above please do not hesitate to contact me via the Manor School admin office.

Kind regards and warm wishes of the season,

Jayne



- We have some wonderful prizes in this year's Christmas raffle! For the chance to win, and to continue supporting our school charity, please consider buying some tickets!



- Thank you to everyone who donated to our Children in Need Spotacular, we raised a brilliant £266! You should all be very proud!
- Friday 15th December is Save the Children's Christmas Jumper Day. If possible, please dress your child in festive clothing and making a voluntary donation of £1



- The holidays are a great opportunity for literacy development at home. You could:
- Read a book with your child, and talk about it
- Tell stories from your childhood, as this helps children become better readers.
- Sing holiday songs together. Rhymes within songs help develop children's awareness of phonemes (the smallest unit of sound).



- Christmas Assembly: 12th December 2017
 - EYFS & Key Stage 1: 9:30
 - Key Stage 2: 10:00
- End of Autumn Term: 19th December 2017
- Start of Spring Term: 5th January 2018